
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

STERLING HILL
COMMUNITY DEVELOPMENT DISTRICT

The budget workshop of the Board of Supervisors of Sterling Hill Community Development District was held on **Tuesday, April 2, 2013 at 9:00 a.m.** at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

Present and constituting a quorum:

Christina Miller	Board Supervisor, Chairman
Sandra Manuele	Board Supervisor, Vice Chairman
Frances Krause	Board Supervisor, Assistant Secretary
Jo-Ann Polletta	Board Supervisor, Assistant Secretary

Also present were:

Scott Brizendine	District Manager; Rizzetta & Company, Inc.
Jason Pond	Clubhouse Manager; Rizzetta Amenity Services

FIRST ORDER OF BUSINESS

**Budget Discussions for Fiscal Year
2013/2014**

Mr. Brizendine distributed budget templates and explained that he has included the budget numbers for the current year and estimates for the remainder of the year based on the actuals through February and projected costs for the remainder of the year. He reviewed the budget process for the benefit of the new Supervisors, explaining that Florida Statutes mandate that a proposed budget be presented to the Board by June 15th of each year. He stated that it is his intention to present the proposed budget at the June meeting, but he will be preparing a draft budget for discussions at the May meeting based on items discussed at today's workshop. Mr. Brizendine stated that once the proposed budget has been approved he has to send a copy to the County for inclusion in their annual TRIM notices. He noted that the public hearing date can not occur sooner than 60 days after approval of the proposed budget and that an increase of even a penny over the current year would require a written notice of the public hearing be mailed to each property owner. Mr. Brizendine emphasized that once submitted to the County the budget can not be increased. He recommended that a contingency amount be added to the proposed budget to cover any items that residents might ask for or the Board might deem necessary.

Mr. Brizendine reviewed an email that he received from Ms. Stewart indicating that the roads are in good shape and estimating that they will not have to be resurfaced for another five years. She stated that based on the balance in the road reserve account at this time, she does not feel that the road reserve needs to be increased for next year. However she did note that there are a few areas which need to be re-sodded and some sidewalks that should be repaired.


The following items were discussed as possible projects for the next fiscal year's budget with some of them being identified as ones that could occur this year:

Sod replacement (\$10,000) *
Update gate motors (\$8,566 per gate) **
Sidewalk Repairs *
Stormwater Repairs (\$25,000 per year)
Holiday Lighting \$3,000
Special Events \$1,000
License Plate Cameras for parking lot entrances
Security camera for playground at South Clubhouse
Fencing for Basketball Courts and installation of swipe card entry system
Community wide garbage collection
Additional sections of shrubbery to deter foot traffic through residential property
Landscape enhancements

* moved to this year

** seven gates this year four next

A brief discussion ensued regarding assessment levels, with it being stated that the Board would like to see them remain the same if at all possible.


Secretary/Assistant Secretary


Chairman/Vice Chairman