

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**STERLING HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Sterling Hill Community Development District was held on Thursday, February 22, 2018 at 8:30 a.m. at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

Present and constituting a quorum:

Christina Miller	Board Supervisor, Chairman
Sandra Manuele	Board Supervisor, Vice Chairman
Louis Peters	Board Supervisor, Assistant Secretary
Michael Dimos	Board Supervisor, Assistant Secretary
Richard Massa	Board Supervisor, Assistant Secretary

Also present were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin <i>Speaker Phone</i>
Tonja Stewart	District Engineer, Stantec Consulting
Jason Pond	Clubhouse Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Fischer called the meeting to order and performed roll call confirming a quorum for the meeting. He asked all those in attendance to stand and recite the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting on January 25th, 2018

On a Motion by Mr. Dimos, seconded by Mr. Massa, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 25, 2018, for Sterling Hill Community Development District.

45 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
46 **Maintenance Expenditures for December**
47 **2017**
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On a Motion by Ms. Manuele, seconded by Mr. Peters, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for January 2018 (\$81,316.46) for Sterling Hill Community Development District.

49 **FIFTH ORDER OF BUSINESS** **Establishment of Audit Review**
50 **Committee**
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On a Motion by Ms. Manuele, seconded by Mr. Massa, with all in favor, the Board of Supervisors authorized the Board as the Audit Committee and authorized staff to advertising a committee meeting prior to next month's meeting to discuss the scope & scoring criteria for Sterling Hill Community Development District.

53 **SIXTH ORDER OF BUSINESS** **Staff Reports**
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56 **A. District Counsel**

57 There was no report
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59 **B. District Engineer**

60 Ms. Stewart gave an update on the pavement maintenance. They are waiting on the final
61 drawings for permitting. The District will be moving forward with the pavement
62 preservation project. There was a discussion on the resolution 2018-02.
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On a Motion by Mr. Peters, seconded by Mr. Dimos, with all in favor, the Board of Supervisors approved resolution 2018-02 and authorized staff to provide a contract to the Board at the next meeting for Sterling Hill Community Development District.

64 **C. Field Operations Manager**

65 Mr. Brown discussed the freeze damage and a plan to replace dead and cutback damaged
66 plant material. The Board is pleased with the progress the landscapers have made.
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69 **D. Amenity Management**

70 Mr. Pond went over his report with the Board. The Board discussed a resident pool party
71 on May 27th from 2-5 p.m. The Board also discussed that they will be starting a new
72 cleaning rag laundry service will be started on February 27th, 2018.
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74 **E. District Management**

75 Mr. Fischer reviewed the financial statement with the Board.

76 Mr. Fischer reminded the Board that the next meeting is scheduled for March 22, 2018 at
77 8:30 a.m.
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79 There were no questions on the Financial Statement.
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81 **SEVENTH ORDER OF BUSINESS** **Supervisor Requests and Audience**
82 **Comments**

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84 Ms. Miller asked if we should make our minutes more descriptive.

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86 **EIGHTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Ms. Manuele, seconded by Mr. Peters, with all in favor, the Board of Supervisors adjourned the meeting at 9:27 p.m. at the north clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

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Secretary Assistant Secretary


Chairman/Vice Chairman