

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**STERLING HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Sterling Hill Community Development District was held on Thursday, June 21st, 2018 at 8:30 a.m. at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

Present and constituting a quorum:

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| Christina Miller | Board Supervisor, Chairman
<i>(Speaker Phone)</i> |
| Sandra Manuele | Board Supervisor, Vice Chairman |
| Louis Peters | Board Supervisor, Assistant Secretary |
| Michael Dimos | Board Supervisor, Assistant Secretary |
| Richard Massa | Board Supervisor, Assistant Secretary |

Also present were:

- | | |
|-----------------|---|
| Clifton Fischer | District Manager, Rizzetta & Company, Inc. |
| Angel Montagna | District Manager, Rizzetta & Company, Inc. |
| Vivek Babbar | District Counsel, Straley & Robin |
| Jason Pond | Clubhouse Manager |

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and performed roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Emergency Meeting on May 17th, 2018

The Minutes have been tabled until the next meeting pending review.

49 **FOURTH ORDER OF BUSINESS** **Consideration of Minutes of the Audit**
50 **Committee Meeting on May 17th, 2018**
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On a Motion by Mr. Dimos, seconded by Ms. Manuele, with all in favor, the Board of Supervisors approved the minutes of the Audit Committee meeting held on May 17th, 2018, for Sterling Hill Community Development District.

52 **FIFTH ORDER OF BUSINESS** **Consideration of Operation and**
53 **Maintenance Expenditures for May 2018**
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On a Motion by Mr. Dimos, seconded by Mr. Massa, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for May 2018 (\$542,457.54) for Sterling Hill Community Development District.

56 **SIXTH ORDER OF BUSINESS** **Consideration of Tennis Court Proposals**
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On a Motion by Mr. Massa, seconded by Mr. Dimos, with all in favor, the Board of Supervisors approved the Tennis Court Proposals from Welch Tennis Courts, Inc., in an amount not to exceed \$10,200.00 for Sterling Hill Community Development District.

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60 **SEVENTH ORDER OF BUSINESS** **Consideration of Audit Review**
61 **Committee Selection**
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64 The Audit Committee submits McDirmit Davis as the selection for auditor.
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On a Motion by Mr. Peters, seconded by Ms. Manuele, the Board of Supervisors approved engaging McDirmit Davis to enter a contract for Sterling Hill Community Development District.

66 **EIGHTH ORDER OF BUSINESS** **Staff Reports**
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69 **A. District Counsel**

70 No Report
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72 **B. District Engineer**

73 The Permitting on the splash pad is still taking a very long time. Ms. Stewart will check
74 with the county to see where we stand.

75 Pavement Maintenance reports are forthcoming. There will be inspections will be
76 happening every month. Striping will start soon, they will be addressing the repairs and
77 will engage in the Fall. Ms. Stewart will provide updates for the website.
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79 **C. Field Operations Manager**

80 The Clubhouse staff is ensuring the work crews engage areas that were missed during the
81 rain-outs.
82

83 **D. Amenity Management**

84 Mr. Pond gave his report to the Board.

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86 **E. District Management**

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88 Mr. Fischer reminded the Board the next regular meeting is scheduled for July 19, 2018
89 at 8:30 a.m. Mr. Fischer informed the Board the he will be retiring at the end of August.

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91 **NINTH ORDER OF BUSINESS**

**Supervisor Requests and Audience
Comments**

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94 Ms. Manuele asked that when scheduling meetings for next year if they can be at 9:00 a.m. rather
95 than 8:30 a.m.

96 A resident who lives on Amersham stated the resurfacing of the roads look great.

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98 **TENTH ORDER OF BUSINESS**

Adjournment

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On a Motion by Mr. Dimos, seconded by Ms. Manuele, with all in favor, the Board of Supervisors adjourned the meeting at 9:15 p.m. at the north clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

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Secretary/Assistant Secretary


Chairman/Vice Chairman