

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

STERLING HILL COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Sterling Hill Community Development District was held on **Thursday, May 26, 2016 at 6:30 p.m.** at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

Present and constituting a quorum:

Christina Miller	Board Supervisor, Chairman
Sandra Manuele	Board Supervisor, Vice Chairman
Frances Krause	Board Supervisor, Assistant Secretary
Cassi Harbuck	Board Supervisor, Assistant Secretary
Louis Peters	Board Supervisor, Assistant Secretary

Also present were:

Clif Fischer	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin <i>(via speakerphone)</i>
John Toborg	Field Services Manager, Rizzetta & Co.
Jason Pond	Amenity Management
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Fischer called the meeting to order and performed the roll call confirming a quorum for the meeting. He asked all those in attendance to stand and recite the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments put forward at this time.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting on April 28, 2016

On a Motion by Mr. Peters, seconded by Ms. Manuele, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meetings held on April 28, 2016, as presented, for Sterling Hill Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for April 2016**

On a Motion by Ms. Krause, seconded by Ms. Harbuck, with all in favor, the Board of Supervisors accepted the operation and maintenance expenditures for April (\$107,913.33), as presented, for Sterling Hill Community Development District.

FIFTH ORDER OF BUSINESS

**Presentation of Fiscal Year 2016/2017
Proposed Budget**

Mr. Fischer presented the proposed budget for fiscal year 2016/2017 totaling \$1,296,204 with an administrative total of \$159,199, a field Operations total of \$1,137,005, and a reserve fund of \$95,382. He stated that based on direction from the Board, \$131,521 was used to offset assessment levels and hold the increase to approximately \$24.00 per household.

On a Motion by Ms. Harbuck, seconded by Ms. Miller, with all in favor, the Board of Supervisors approved Resolution 2016-01, approving the fiscal year 2016/2017 proposed operating budget totaling \$1,296,204 and setting the public hearing on the final budget for August 25, 2016 at 8:30 a.m. at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609 for Sterling Hill Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No report.

B. District Engineer
Not present.

C. Field Services Manager
Mr. Toborg discussed his latest inspection report and responded to Board questions regarding landscaping matters. He reviewed proposals from Sunrise to install mulch, replace some Bahia grass at the North Clubhouse and to install Silverthorn in a section of the community as a deterrent to cutting through the hedges. A brief discussion ensued with the following Board action being taken:

On a Motion by Ms. Harbuck, seconded by Ms. Manuele, with all in favor, the Board of Supervisors approved the proposal from Sunrise to install mulch in the community at a cost of \$39,000 and to replace the sod at the North Clubhouse (\$570), for Sterling Hill Community Development District.

D. Amenity Management

Mr. Pond reviewed his report, noting that he anticipates that the new gym project will break ground in a few weeks.

E. District Manager

Mr. Fischer reminded the Board that the next regular meeting is scheduled for June 23, 2016 at 6:30 p.m. A request was made to move the meeting to 8:30 a.m.

On a Motion by Mr. Peters, seconded by Ms. Harbuck, with all in favor, the Board of Supervisors authorized Staff to submit the required notification of the time change to 8:30 a.m. for the June 23, 2016 meeting for Sterling Hill Community Development District.

TENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

A local swim coach asked for authorization from the Board to utilize the pool to provide swim lessons to residents.

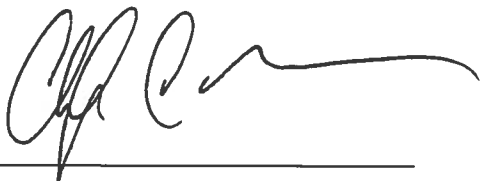
On a Motion by Mr. Peters, seconded by Ms. Harbuck, with all in favor, the Board of Supervisors authorized the use of the pool for swim lessons pending verification of liability insurance and completion of the District's vendor agreement for Sterling Hill Community Development District.

Mr. Peters asked that the Staff repost the sign that is down on Beaumont.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Harbuck, seconded by Ms. Krause, with all in favor, the Board of Supervisors adjourned the meeting at 9:21 a.m. for Sterling Hill Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman