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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**STERLING HILL  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of Sterling Hill Community Development District was held on **Thursday, December 17, 2015 at 8:30 a.m.** at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

Present were:

Christina Miller	<b>Board Supervisor, Chairman</b>
Louis Peters	<b>Board Supervisor, Assistant Secretary</b>
Sandra Manuele	<b>Board Supervisor, Vice Chairman</b>
Frances Krause	<b>Board Supervisor, Assistant Secretary</b>
Cassi Harbuck	<b>Board Supervisor, Assistant Secretary</b>
Clif Fischer	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
John Vericker	<b>District Counsel, Straley &amp; Robin</b> <i>(via speakerphone)</i>

The individual Committee Members provided Management with the scores for each of the firms submitting proposals based on the evaluation criteria approved during the November meeting. Mr. Fischer tabulated the scores and announced that Berger, Toombs, Elam, Gaines, & Frank received 453 points and McDirmit Davis 463 points.

On a Motion by Ms. Manuele seconded by Mr. Peters, with all in favor, the Audit Committee ranked McDirmit Davis as the highest ranked bidder with 463 points and recommended that the Board enter into an agreement with the firm of McDirmit Davis for auditing services for the Fiscal Years 2015/2016, 2016/2017, 2017/2018 for the Sterling Hill Community Development District.

**THIRD ORDER OF BUSINESS      Adjournment**

On a Motion by Ms. Krause, seconded by Ms. Harbuck, with all in favor, the Audit Committee adjourned the audit committee meeting at 8:35 a.m. for the Sterling Hill Community Development District.

  
Secretary Assistant Secretary

  
Chairman/Vice Chairman