
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**STERLING HILL
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of Sterling Hill Community Development District was held on **Thursday, November 19, 2015 at 6:30 p.m.** at the Sterling Hill North Clubhouse located at 4411 Sterling Hill Boulevard, Spring Hill, Florida, 34609.

Present were:

Christina Miller	Board Supervisor, Chairman
Louis Peters	Board Supervisor, Assistant Secretary
Sandra Manuele	Board Supervisor, Vice Chairman
Frances Krause	Board Supervisor, Assistant Secretary
Cassi Harbuck	Board Supervisor, Assistant Secretary <i>(via speakerphone)</i>
Clif Fischer	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin <i>(via speakerphone)</i>

FIRST ORDER OF BUSINESS **Call to Order**

Mr. Fischer called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS **Presentation of Audit Proposal**
Instructions

Mr. Fischer reviewed the audit proposal instructions and recommended setting the due date for receipt of the proposals on December 7, 2015.

On Motion by Ms. Manuele, seconded by Mr. Peters, with all in favor, the Audit Committee approved the audit proposal instructions with a due date of December 7, 2015 for Sterling Hill Community Development District.

THIRD ORDER OF BUSINESS **Presentation of Audit Evaluation Criteria**

Mr. Fischer presented two sets of audit evaluation criteria, explaining that if the Committee decides to use price as one of the deciding factors it can not be the pre-dominant factor. Following a brief discussion, the Committee decided to use the evaluation criteria with pricing; setting all five factors at 20 points each.

On Motion by Ms. Krause, seconded by Ms. Manuele, with all in favor, the Audit Committee approved the audit evaluation criteria with pricing setting all five factors at 20 points for Sterling Hill Community Development District.

FOURTH ORDER OF BUSINESS

Adjournment

On Motion by Mr. Peters, seconded by Ms. Manuele, with all in favor, the Audit Committee adjourned the audit committee meeting at 6:35 p.m. for the Sterling Hill Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman